



# REACH THE TOP!

The Queen's Scout Award  
Information for Participants



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## INTRODUCTION

The Queen's Scout Award is the culmination of everything that you do as a young person in Scouting. To complete the award you will need to commit to developing and challenging yourself in many new ways. You will spend time in new places, meet new people and learn new skills. You will develop your communication, organisational and teamworking skills. It is an achievement that you will remember for the rest of your life and is also recognised by many potential employers.

While standards in the Queen's Scout Award are very high, you get to choose how you will complete it based on your skills, interests and talents. Personal commitment,

determination, self-discipline and effort are required, which must be sustained over at least 12 months. In today's ever busier social climate, with more exams and qualifications, this achievement is harder than ever, and completion is well worthy of celebration.

The 500 or so young people in the UK who achieve their Queen's Scout Award every year are invited to the National Scout Service and Parade of Queen's Scouts at Windsor castle to mark your achievements.

## SO HOW DO I BECOME A QUEEN'S SCOUT?

This pack will be a valuable tool for you as you work through each stage of the award. Included are hints and tips, examples of activities that can be undertaken and a structure to create your own Queen's Scout Award action plan.

We know that participating in the award is challenging, but incredibly rewarding. To help you through there are people out there who can provide invaluable help and support as you face these challenges. Read on to find out the challenges you face and who can help you achieve them.



# REQUIREMENTS OF THE QUEEN'S SCOUT AWARD

## TO GAIN THE AWARD YOU MUST:

<b>MEMBERSHIP</b>				
Be aged between 16 and 25 years old and have been a member of Explorer Scouts or the Scout Network or both for at least 18 months (this can include time counted for the Chief Scout's Platinum or Diamond Awards).				
<b>NIGHTS AWAY</b>				
Complete 18 nights away as an Explorer Scout or member of the Scout Network, of which 12 must be camping (this may include nights counted for the Chief Scout's Platinum or Diamond Awards). See the 'Additional Information' section for more information.				
<b>INTERNATIONAL, VALUES AND ENVIRONMENTAL LIST</b>				
Complete 2 activities from the list of International, Values and Environment activities (these should be different activities from the Chief Scout's Platinum and Diamond Awards and from two different areas). The list of activities can be found on the next page.				
<b>CHALLENGES</b>				
Hold a Gold Duke of Edinburgh's Award, OR complete the 5 Queen's Scout Award Challenges*.				
<b>PRESENTATION</b>				
Make a presentation, to a suitable audience, of your achievements in working towards the Queen's Scout Award.				
<b>*THE 5 QUEEN'S SCOUT AWARD CHALLENGES ARE:</b>				
SKILL	PHYSICAL ACTIVITY	SERVICE	EXPEDITION	RESIDENTIAL
Take up a skill for 6 or 12* months, and show progress and lasting interest. The skill can be an existing interest or something entirely new.	Take up a physical activity for 6 or 12* months, completing an agreed programme by taking part and achieving your objectives.	Provide service to an individual or the community for 12 months. Briefing and training should be given in order to gain the necessary skills. This may include helping with another section of the movement as an Explorer Scout Young Leader or adult volunteer.	Undertake a 4 day and 3 night expedition in open or adventurous country by foot, cycle, horse, canoe, boat or dinghy. The expedition should involve careful preparation, training, responsibility and review.	Undertake a 5 day and 4 night residential project in an unfamiliar environment with people who are not known to you. This project could be environmental work, activity based, service to others or personal training.
*All members should complete 12 months in <i>either</i> the skill or the physical activity challenges.				
Explorer Scouts and members of the Scout Network who are not holders of a Silver Duke of Edinburgh's Award or the Chief Scout's Diamond Award must complete an extra 6 months in either the service or the longer of the skills or physical recreation challenges.				

## ADDITIONAL INFORMATION...

### NIGHTS AWAY

Camping also includes using other outdoor shelters, such as bivouacs and snow holes, often used while taking part in Scouting activities. Nights away can be counted if they take place with other Explorer Scouts/Scout Network members; while undertaking an award for Explorer Scouts/Scout Network; or while completing an activity contributing directly to the section programme. It also includes any nights away undertaken as a Young Leader/ adult volunteer with another section.

### WORKING FOR MORE THAN ONE AWARD AT A TIME

An award does not have to be completed before activities can count for the next award. For example, if an Explorer Scout has completed the expedition element of their Chief Scout's Platinum Award but not the rest of their award, they can begin the expedition section of the Chief Scout's Diamond Award.

### AWARD STANDARDS

The awards are based on personal best effort and not on fixed standards. Therefore, the quality of the personal effort is much more important than the quality of the content, which will vary according to ability, age and other factors.

### TAKING A BREAK OR CHANGING ACTIVITIES

If you want to change activities during an award, this is possible, although on one occasion only. It is also possible to take a break from an activity and then to restart from where you stopped. This could happen during a period of school, college or university exams.

### SPECIAL NEEDS

If you have a special need it is best practice to make sure that your leader and Commissioner are aware of the situation so that they can support you in gaining the award in the way that is suitable for you.





Photograph by Brian May, Raleigh expedition to India

## INTERNATIONAL, VALUES AND ENVIRONMENTAL LIST

### AREA 1: INTERNATIONAL

- Complete your International Friendship Partnership Award
- Complete your Explorer Belt
- Take an active part in a project with an overseas aid organisation, such as UNESCO
- Take an active part in a camp in another country, for instance, a Jamboree or Moot
- Take an active part in an international camp in the United Kingdom
- Take part in a project at a campsite abroad, for example, as part of a community project in Africa or International Camp Staff Programme
- Take part in a foreign exchange project
- Organise a series of programmes for your Unit/Network on an international theme
- Organise a series of programmes for another section on an international theme
- Complete any activity of a similar nature agreed beforehand with your leadership team

### AREA 2: VALUES

- Complete your Faith Partnership Award
- Take a regular part in activities at your place of worship
- Take an active part in a project examining your own faith, for example a retreat
- Take an active part in a project examining a faith other than your own
- Plan and carry out an act of worship for your Unit/Network or another group in Scouting
- Choose a current issue to research, such as health or crime, and then present your findings to your Unit/Network
- Assist some Cub Scouts or Scouts in gaining their World Faiths Activity Badge
- Organise a series of programmes for your Unit/Network on a values theme
- Organise a series of programmes for another section on a values theme
- Complete any activity of a similar nature agreed beforehand with your leadership team

### AREA 3: ENVIRONMENT

- Complete your Environment Partnership Award
- Assist some Cub Scouts or Scouts in gaining their Global Conservation Activity Badge
- Take an active part in an environmental project with another organisation
- Take an active part in an environmental project in your local community
- Choose a current environmental issue to research, and then present your findings to your Unit/Network
- Complete an environmental project and make a formal report of your findings
- Complete an environmental impact assessment of an activity the Unit/Network is undertaking and act on your findings
- Organise a series of programmes for your Unit/Network on an environmental theme
- Organise a series of programmes for another section on an environmental theme
- Complete any activity of a similar nature agreed beforehand with your leadership team

### NOTE:

Although there is only one list of activities for the Chief Scout's Platinum, Diamond Award and Queen's Scout Award, the level of skill and commitment required for the Queen's Scout Award should be appropriately higher than for the other two awards, linked to age and experience. The activities that you complete from the list should be different for each award that you undertake. An activity can also count for this requirement if it is being completed for another requirement of the award. For example, completing an environmental project during the Queen's Scout Award expedition would also count for this requirement.

# DofE

The Queen's Scout Award and the Gold DofE have been tailored so that they are very similar. This means that as long as you are registered for a Gold DofE programme when you start to work towards the Queen's Scout Award, ensure that the activities that you undertake are suitable for both awards, and keep your records up to date, then you will achieve a Gold DofE along with your Queen's Scout Award, as the activities you do will count for both awards.

Both awards comprise a period of time spent developing skills, physical and volunteering, as well as training for and carrying out a four-day expedition in wild country and also undertaking a residential experience with people you have not met before. The Queen's Scout Award additionally requires development in international, values or environmental activities, and membership of The Scout Association as an Explorer Scout or Scout Network member.

## THE REQUIREMENTS OF A GOLD DofE:

VOLUNTEERING	PHYSICAL	SKILLS	EXPEDITION	RESIDENTIAL
12 months	One section for 12 months and the other section for 6 months		Plan, train for and complete a 4-day, 3-night expedition	Undertake a shared activity in a residential setting away from home for 5 days and 4 nights
Direct entrants* must undertake a <b>further</b> 6 months in either the volunteering or the <b>longer</b> of the physical or skills sections				

The minimum time requirements for each section are expressed in months, during which you need to undertake a regular commitment averaging at least an hour a week. You have until your 25th birthday to complete the DofE programme, but it takes at least 18 months to complete a Gold DofE programme for direct entrants\*.

\* a direct entrant is someone who is starting their Gold DofE without completing a Silver DofE.





## HOW TO COMPLETE:

To achieve a Gold DofE you will need to complete the following steps:

1. Contact your County DofE Adviser (if in England) or your Country Office (if in Wales, Scotland or Northern Ireland) to register. Complete an enrolment form and pay a fee and you'll receive a Welcome Pack and log in details for eDofE. Your Explorer Scout or Scout Network Leader will be able to point you in their direction.
2. Activities followed prior to your registration date may count if undertaken during the preceding three months. For more details on this, refer to the *DofE Handbook*. *It is important to note that no qualifications gained before enrolment to the DofE are permitted to count.*
3. You will need to make a plan of what you are going to do for each section and when you are going to do it. Programme planners and programme ideas can be found at **[www.scouts.org.uk/qsa](http://www.scouts.org.uk/qsa)** and **record this on eDofE**. Your leader will help you with this and approve the activities you choose.
4. Undertake the activities for each section as per your programme plan. Your Leader will help you with this and approve the activities you choose.
5. As you progress through your programme upload evidence to eDofE, this will help your leaders and advisers to approve your award. It will also give you a great record of your programme.
6. Once you have completed all sections of your DofE programme, you can submit them for approval.

You will receive confirmation through eDofE of your award being approved. Once this happens, you can complete and submit your Queen's Scout Certificate Request Form.

eDofE will then direct you to a site where you can create your achievement pack. Either store the PDF for free or for a small fee, order printed versions. Now that you're fully completed it's time to celebrate and you'll have presentations to go to in all kinds of places.

7. You will be invited to attend a Gold Award Presentation at a Royal Palace where your certificate will be presented.

Any problems should be referred to the Scout County/Area/Region DofE Adviser.

By achieving a Duke of Edinburgh's Award and Scouting Award you can gain twice the recognition for the efforts you put in. Both Scouting and DofE awards are recognised by employers, colleges and universities.

When applying to university and completing your UCAS application form, in particular your personal statement, make sure you include your skills and achievements as universities like to know the types of skills you have that will help you on the course, or generally at university. They also like to see if you've been involved in any accredited or non-accredited achievements in which the Duke of Edinburgh's Award and Queen's Scout Award are included.

## MORE INFORMATION:

For more information on The DofE:

- Speak to your County/Area/Region DofE Adviser
- Visit [www.scouts.org.uk/dofe](http://www.scouts.org.uk/dofe)
- Visit [www.dofe.org](http://www.dofe.org)
- The *DofE Handbook for Leaders*
- The Expedition Guide (CD-Rom)
- Welcome Pack
- Explore + More leaflet

Most of the printed resources are available from the DofE shop ([www.dofe.org](http://www.dofe.org)).

WHO CAN HELP?

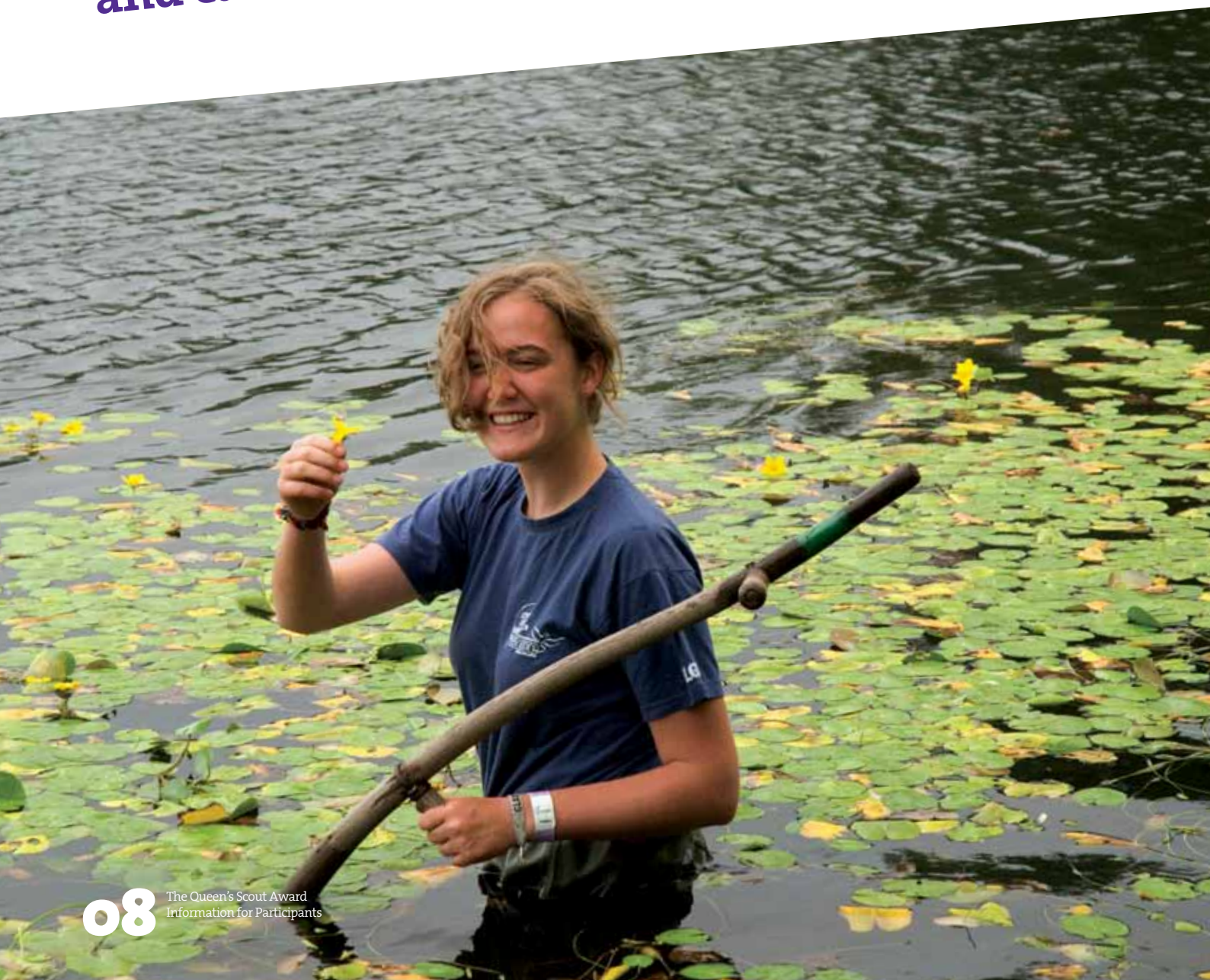
Completing the Queen's Scout Award and the Duke of Edinburgh's Award is a personal challenge but you shouldn't feel like you're on your own!

There are people out there in your Scout Districts and Counties, Areas or Regions who will be happy and able to help you along the way.

### SO, WHO CAN HELP YOU?

- Explorer Scout Leader
- Explorer Scout Leader (Young Leader)
- District Explorer Scout Commissioner (DESC)
- Scout Network Leader
- County/Area Scout Network Commissioner (CSNC/ASNC)
- Assistant Regional Commissioner for Scout Network (in Scotland)
- District/County/Area/Region Leader (responsible for Queen's Scout Award)
- Queen's Scout Award Coordinator
- ACC Activities
- County/Area/Region DofE Adviser
- Scout Information Centre (tel: 0845 300 1818 or email [info.centre@scout.org.uk](mailto:info.centre@scout.org.uk))
- The Programme Team at Gilwell Park (tel: 0845 300 1818 or email [programme@scout.org.uk](mailto:programme@scout.org.uk))

**‘Completing the training and expedition has given me a huge amount of confidence which I have used within my personal development and career.’**





# THE 5 CHALLENGES

## THERE ARE 5 CHALLENGES THAT YOU NEED TO COMPLETE FOR THE QUEEN'S SCOUT AWARD:

1. Take up a skill for 6 or 12 months
2. Take up a physical activity for 6 or 12 months
3. Provide service/volunteering for 12 months
4. Complete a 4-day, 3-night expedition
5. Complete a 5-day, 4-night residential

Here are some handy tips and hints on what activities you can choose to use as part of the five challenges, a template action plan and some case studies from Queen's Scouts.



# 1. SKILLS

To complete this challenge you need to take up a skill for 6 or 12 months, and show progress and lasting interest. The skill can be an existing interest or something entirely new!

A list of some suggested skills can be found at [www.scouts.org.uk/qsqa](http://www.scouts.org.uk/qsqa)

Once you have chosen a skill to undertake and progress, you can use the programme planner to help you set yourself some objectives. The template can also be found on the website.

Don't forget to check out *Policy, Organisation and Rules (POR)* to make sure any activity that you choose conforms to the rules. Find these at [www.scouts.org.uk/por](http://www.scouts.org.uk/por)

## CASE STUDY SKILL

'Completing the skill requirement for my Queen's Scout Award provided the perfect opportunity to get my teeth into something I had been interested in for some time, but which I initially knew nothing about - learning how to create and maintain websites.

'Over the course of the 12 months, I progressed from a complete beginner, to designing and building a website from scratch. Two years on, I am still maintaining the website, using these initial skills, but also finding new challenges to keep everything running smoothly and providing additional features. The site has proved to be a great resource for our Scout Group; from sharing photos, news and events, to recruiting new members.'

'When first starting out, I had very little idea where to begin, or what would be involved. Some quick initial research online revealed a wealth of detailed information, advice and tutorials.

'Armed with a basic understanding, I discussed what I wanted to achieve with a couple of friends and contacts who I knew had some experience in the area. Their early advice was invaluable in pointing me in the right direction from the outset; confirming what would be required, sharing helpful resources, and offering their own hard learned hints and tricks.

'As my skills developed and I encountered more specific technical issues I stumbled upon an online community of Scouts (Escouts). Through their site, they give tireless support: offering advice, discussion and guidance on web design and technical support to

the less technically minded, in addition to tutorials, templates, and free web hosting.

'As with all of the activities that I undertook, I also had a great deal of support from the people in my Scout Group throughout, who were always enthusiastic in giving feedback and suggestions for features they would like to see.

'Through the skills that I have gained in completing this award, I have subsequently become involved in some interesting web projects while at university, through which I have made some great friends. As I am now interested in pursuing a career in IT, the skills I have learnt have become a real asset as well as a new hobby.'

**Amanda Hudson,**  
**Queen's Scout Award holder**





## 2. PHYSICAL ACTIVITY

To complete this challenge you need to take up a physical activity for 6 or 12 months, completing an agreed programme by taking part and achieving your objectives. The activity can be an existing interest or something entirely new.

A list of some suggested activities can be found at [www.scouts.org.uk/qsqa](http://www.scouts.org.uk/qsqa)

Once you have chosen an activity to undertake you need to agree the programme - use the programme planner to help you set yourself some objectives. The template can also be found on the website.

Don't forget to check out *Policy, Organisation and Rules (POR)* to make sure any activity that you choose conforms to the rules. You will find these at [www.scouts.org.uk/por](http://www.scouts.org.uk/por)

## CASE STUDY - PHYSICAL ACTIVITY

'When I was deciding what activity to undertake, I had just joined the local Scout Network. They were already underway in plans to complete the physical activity challenge by canoeing, so I decided to join them. I have always enjoyed canoeing, and from an early age I used to watch my dad canoeing on canals and rivers helping out with the Venture Unit. The plan was to canoe the Ardeche in France in open-top Canadian canoes.

'Once I had joined the group, we started training. There were eight of us in total. In order to complete the challenge safely, we all had to gain our 2\* qualification and be at a 3\* level. We would train at weekends on local canals and rivers. I also decided to join a local weekly paddling club to get in extra training and boost my confidence.

'The eight of us embarked on a practice run down the River Wye over a bank holiday weekend. Along the river we had guiding

support from various instructors who helped us to improve on our technique.

'After that weekend we completed a couple other evenings training on lakes and then we were finally awarded our 2\* BCU qualification.

'The plans had come together for the rest of the trip and soon enough the day had come to take on the challenge.

'It was a brilliant experience but hard work. The water level was extremely low which meant that through many of the rapids we had to get out the boats and push and drag them along!

'We were supported by the leaders of the Explorer Unit and Network. The Water Activities Adviser was on hand to help out with questions and training, and other leaders were able to offer us training and time to practice. Also my instructors and friends at the paddling club were always encouraging me to practise at weekends with them at the Stratford Weir.

'The progression through the 12 months was hard work but definitely worth it. If I did not take on the extra training at the local paddling club then I would not have had the confidence and experience to take on the challenge. I was also able to learn extra techniques that have helped me since the trip.

'Completing the training and expedition has given me a huge amount of confidence which I have used within my personal development and within my career. Without the confidence I have gained, I would not be able to progress through my chosen career of finance and accountancy.

'I've learned that you need to work hard to achieve things and it has driven me to complete my AAT Accountancy qualification and to want to carry on with additional studies towards completing ACCA qualification.'

**Samantha Slingsby,**  
**Queen's Scout Award holder**







# 3. SERVICE

To complete this challenge you need to provide service to an individual or the community for 12 months. Briefing and training should be given in order to gain the necessary skills. This may include helping with another section of the Movement as an Explorer Scout Young Leader or adult volunteer.

A list of some suggested organisations that you can work with (including The Scout Association) can be found at [www.scouts.org.uk/qsa](http://www.scouts.org.uk/qsa)

Once you have chosen an organisation to work with you need to agree the programme – use the programme planner to help you set yourself some objectives. The template can also be found on the website.



## CASE STUDY - SERVICE

'For the service element of my Queen's Scout Award I have been helping at my Group's Cub Scout Pack. When I started helping two years ago, I was aware that the Group could do with an extra pair of hands, so I offered to help. By doing this I was also offered the opportunity to take part in the Young Leaders' Scheme, becoming a Young Leader in the process.'

'The Cubs meet for an hour and a half on a Monday evening. Typically we will begin the evening with the leader doing the Grand Howl, and flag break. The other

Young Leader and I will then do a uniform inspection with the Cubs, and the winning Six for that week choose the game they're going to play. The Cubs have chosen a list of badges they want to complete together, so for the main part of the evening we will complete an activity which will go towards the completion of one of their chosen badges.

'Taking the Cubs away camping for the first time was the best and most rewarding thing I've done with them in two years. I was able to pass on the skills that I have learned throughout my time in Scouting, from pitching a tent to skills in activities, and watch them put it into use over the course of the weekend.'

'The most challenging part of doing my service with Cubs was being able to balance my time effectively, however over the course of two years I've been able to organise myself so there's time for schoolwork, exams, a social life, Cubs and my other Scouting commitments.'

'I've learnt different leadership styles, and what works most effectively in different situations.'

Dannie Barrett,  
Queen's Scout Award participant

# 4. EXPEDITION

To complete this challenge you need to undertake a 4-day and 3-night expedition in open or adventurous country by foot, cycle, horse, canoe, boat or dinghy. The expedition should involve careful preparation, training, responsibility and review.

This section is completed as a team which needs to be between 4 and 7 people (8 if you've chosen to travel by tandem canoe or bike) and needs to include at least 8 hours of activity during the day time, at least 4 of which must be spent journeying.

Within this section there are 5 simple steps that you should follow:

- 1. Preparation.** You need to research what you want to do, who you're going to do it with, how you're going to travel and what you're going to study or achieve en-route, then agree it with your leader/assessor.
- 2. Training.** You need to make sure you're trained in your mode of travel.
- 3. Practice expedition.** You must do enough practice to ensure you can travel safely and complete your qualifying expedition.
- 4. Qualifying expedition and presentation.** This is the best bit – actually doing it. You will also need to prepare and give a presentation on your aims and experiences.
- 5. Assessment.** Meet your leader/assessor to talk about what you've done and they can sign it off.

A list of some suggested ideas for expeditions can be found at [www.scouts.org.uk/qsa](http://www.scouts.org.uk/qsa)

Once you have chosen an expedition you need to agree the programme and follow the five steps. You can use the programme planner to help you set yourself some objectives. The template programme planner can also be found on the website.



# CASE STUDY - EXPEDITION

'My expedition started months before my final trip, I had chosen to do my expedition on a bike and so I needed to get familiar with my bike as well as finding a team to work with on this challenge.

'As the months progressed my cycling skills increased and my stamina when cycling with loaded panniers was also developing. I found a team three others from local Networks in my county.

Once we had a team we arranged to meet and start the planning process. We found a supervisor and started making decisions. The main ones being where and when – so July in Dartmoor it was.

'We then started planning our routes, and made sure that we all found the time to get a practice expedition completed.

July finally came and we were off, some in a minibus with all the kit and the others on a flight south. We all met at a local Scout hut for our pre-expedition checks and then started off on our four-day venture.

'We thought it would be an easy first day, and then the first challenge, a puncture, resulted in one of the group coming off his bike and us needing to do repairs on the bike with him at the side of the road. Luckily we were prepared and before long were off again.

'During the expedition we travelled the length and breadth of Dartmoor seeing huge expanses of the national park as well as making stops to assess the leisure uses of the area.

'Our final night was one to remember. We had a great dinner and loads of chat, reflecting on the week we had enjoyed together. The final day was one of the most demanding, and seeing

the minibus waiting at the last car park was a relief to us all. We met with our supervisor and assessor, had a debrief and then started the long drive back home.

'The journey home and the following days and weeks of returning to work were great, we were buzzing. The hard work didn't finish there, but the fun continued. We had to prepare our report back, which we did for some of the Explorer Units in our area telling the story of our journey'.

Aditya Zaidi,  
Queen's Scout Award holder







# 5. RESIDENTIAL

To complete this challenge you need to complete a 5-day and 4-night residential project in an unfamiliar environment with people who are not known to you. This project could be environmental work, activity based, service to others or personal training.

A list of some suggested activities can be found at [www.scouts.org.uk/qsa](http://www.scouts.org.uk/qsa)

Once you have chosen the residential experience you need to agree the programme. You can use the programme planner to help you set yourself some objectives. The template programme planner can also be found on the website.



## CASE STUDY - RESIDENTIAL

'For my Queen's Scout residential I was lucky enough to be selected to join a group of 12 students from around the Scottish Highlands on a trip doing voluntary work in The Gambia, West Africa.

'The purpose of the trip was a to go out and install a new computer suite in a skills and learning centre used by local young people,

in the town of Bakau, near the capital Banjul. Not an easy task, but thankfully one of the local authority's IT staff had provided a very valuable pre-trip training weekend on the key things we needed to know and joined us on the trip, just in case.

'The new suite was to be the latest addition to the centre which, with the new donated computers, would allow it to offer computing classes where previously it had only manual typewriters. When we arrived, the suite was just a dusty room but we had a week to get it ready. However, we were not alone, and when we arrived we were greeted by 12 young Gambians who had been selected to work alongside us for the residential. They were some of the most kind and welcoming people I have ever met.

'For the next few days, there were the Gambians and the Scots, all working as one, wrestling with metres of network cabling, then fitting the computers themselves. Finally, after all our time installing, the moment of truth had arrived – would it all work? To the great relief of everyone involved it did.

'At the end of the week, unbeknown to us, it was time for the computer suite's official opening, which to our surprise also attracted some dignitaries, including the Gambian Secretary of State for Young People. We were even interviewed on Gambia State TV. The Secretary of State cut the ribbon to mark the new computer suite officially open – it was a great time for everyone.

'During our week we were also privileged to be invited to visit a Gambian state hospital and school, both of which were eye-opening experiences and made me realise just how much we all take for granted every day.

'Before I knew it the week was at an end, but no one wanted to leave – we had all fallen in love with The Gambia. Today though, along with the mountain of photographs, the memory lives on and I have the opportunity to talk about my residential challenge at job interviews and really to anyone who will listen. It was a truly unforgettable experience and an opportunity for me to meet people and make friends in a way I never thought possible.'

**David Morton,**  
**Queen's Scout Award holder**



## PRESENTATION OF ACHIEVEMENTS

Now that you have completed the 5 Challenges you need to make a presentation, to a suitable audience, of your achievements in working towards the Queen's Scout Award.

A suitable audience should include a mixture of your peers: Explorer Scouts and Scout Network members; Scouts to show them what they can achieve; parents and leaders; and the Commissioner who will sign off your award.

We have produced some guidance for you as to what your presentation should include and how it should look and feel.

Before you start designing your presentation you should answer the following three questions:

1. What do you want your audience to do as a result of your presentation?
2. What information does your audience need to know?
3. What does your audience need to feel?

There are many methods of delivery that you choose from when planning your presentation, and these range from: standing in front of your audience and telling them your achievements; producing and presenting a PowerPoint presentation; planning a presentation in which you can involve the audience and more.

The method that you use is up to you, but it should be the method that will best portray the message you want to put across to your audience and one that you feel comfortable in delivering.

There are some key things to include in your presentation:

- Photographs – of you undertaking the activities chosen for the challenges.  
*These will back up your message as they are evidence that you have completed the challenges.*
- Your feelings – tell your audience if you really enjoyed a certain part or if you found something really challenging.  
*This will allow your audience to connect with you and makes the presentation much less formal.*
- Questions and answers.  
*Build in some time for this at the end to allow any member of the audience to find out a little bit more about your achievements*

There is no requirement for a formal assessment but you are likely to get asked a variety of questions about the award and how you felt you got on with relation to how you worked in a team and the skills you have learned. The Commissioner may ask to meet up with you to discuss in more depth certain parts of the award, in order to make sure that they are satisfied with your achievements and that they meet the requirements of the award. This should be very informal and will give you the chance to self-assess the achievements you have made.

## THE SIGN-OFF PROCESS

Now that you have successfully completed all of the requirements of the Queen's Scout Award and given your presentation, your Commissioner needs to approve the award. If you are an Explorer Scout, your Commissioner is the District Explorer Scout Commissioner (DESC), and if you are a Scout Network member, your Commissioner is the County/Area Scout Network Commissioner (CSNC/ASNC) or District Commissioner if you are in Scotland.

As these are the people who approve that you have achieved the award, it is good practice to invite them to your presentation so that they can clearly see the achievements that you have made.

The Queen's Scout Award certificate request form is the document that you need to complete and your Commissioner needs to sign. It is best practice to fill in the record as you are going along.

A copy can be found on the next page.





# QUEEN'S SCOUT AWARD CERTIFICATE REQUEST FORM

Please complete in BLOCK CAPITALS

Name: .....  
.....

**BE A MEMBER OF EXPLORER  
SCOUTS OR THE SCOUT NETWORK  
FOR AT LEAST 18 MONTHS**

Section: .....

Start date: .....

Finish date: .....

**COMPLETE TWO ACTIVITIES FROM  
THE INTERNATIONAL, VALUES  
AND ENVIRONMENT LIST**

Activity: .....

Date: .....

Activity: .....

Date: .....

Signed: .....

**COMPLETE 18 NIGHTS AWAY, 12 OF WHICH  
MUST BE CAMPING [INSERT DATE]**

- 1 .....
- 2 .....
- 3 .....
- 4 .....
- 5 .....
- 6 .....
- 7 .....
- 8 .....
- 9 .....
- 10 .....
- 11 .....
- 12 .....
- 13 .....
- 14 .....
- 15 .....
- 16 .....
- 17 .....
- 18 .....

**HOLD THE GOLD DUKE OF EDINBURGH'S  
AWARD OR COMPLETE THE FIVE  
QUEEN'S SCOUT AWARD CHALLENGES**

☐ DofE

*Please send a copy of your 'Completion of the Award' page from the back of your Gold DofE record book or your screen shot from eDofE stating you have completed. You could also send the certificate request form within your Gold DofE book for sign-off and HQ can pass this on.*

☐ QSA Challenges

*Please complete the Queen's Scout Award Challenges form.*

Date completed: .....



# YOUR DETAILS

Please complete in BLOCK CAPITALS

Name: .....

Address: .....

.....

.....

Postcode: .....

Phone: .....

Mobile: .....

Email: .....

Date of birth: .....

Membership Number: .....

## YOUR SCOUTING DETAILS

Please tick one of the following:

☐ Explorer Scout

☐ Scout Network

Scout District/County/Area/Region: .....

.....

☐ I would like to attend the National Scout Service, review and parade of Queen's Scouts at Windsor Castle

## YOUR DECLARATION

I have successfully completed the requirements for the Queen's Scout Award

Signed: .....

Date: .....

## COMMISSIONER'S APPROVAL

I am satisfied that .....  
has successfully completed the requirements for the Queen's Scout Award.

Name: .....

Role: .....

Signed: .....

Date: .....

Membership Number: .....

Once you have completed the Queen's Scout Award Certificate request form and it has been approved, you need to send it to 'The Queen's Scout Award Administrator' at Gilwell Park

The Queen's Scout Award Administrator  
The Scout Association  
Gilwell Park  
Chingford  
London  
E4 7QW

If you have completed your Gold DofE at the same time as the Queen's Scout Award you need to wait until you have had your Duke of Edinburgh's record book approved and back in your hands before your Commissioner will sign off your Queen's Scout Award. A photocopy of your 'Completion of the Award' page from the back of your Gold DofE record book also needs to be sent with your Queen's Scout Award certificate request form.



# QUEEN'S SCOUT AWARD CHALLENGES

Name: .....

## SKILL

Start date: .....

Finish date: .....

Name of skill: .....

.....

Assessor: .....

Signed: .....

## PHYSICAL ACTIVITY

Start date: .....

Finish date: .....

Activity: .....

Target set: .....

.....

.....

Assessor: .....

Signed: .....

## SERVICE

Start date: .....

Finish date: .....

Service description: .....

.....

Training undertaken: .....

.....

.....

Assessor: .....

Date: .....

Signed: .....

## EXPEDITION

Method of travel:

- ☐ Foot
- ☐ Cycle
- ☐ Horse
- ☐ Canoe
- ☐ Boat
- ☐ Dinghy

Start date: .....

Finish date: .....

Destination: .....

.....

Training undertaken: .....

.....

.....

Assessor: .....

Date: .....

Signed: .....

## RESIDENTIAL PROJECT

Start date: .....

Finish date: .....

Project undertaken: .....

.....

.....

.....

Assessor: .....

Signed: .....



## THE CELEBRATIONS

Well done, you've successfully completed  
your Queen's Scout Award!

Now it's time to celebrate your achievements.

Your Queen's Scout Award Badge will be sent to your  
County/Area/Region Queen's Scout Award Coordinator.



## LOCAL PRESENTATIONS:

If you have opted for a local presentation your County/Area/Region Queen's Scout Award Coordinator will receive your certificate along with your badge.

Your presentation should be made to you by your County/Area/Region Commissioner or someone they nominate at an appropriate occasion.

## NATIONAL SCOUT SERVICE AND PARADE OF QUEEN'S SCOUTS, WINDSOR:

Each year, The Queen allows a parade of Queen's Scouts in the quadrangle of Windsor Castle. The date of the parade is always close to that of St George's Day (23 April).

If you wish to attend the parade and service you need to communicate this information on your certificate request form.

## QUEEN'S SCOUTS WORKING PARTY

You are now also eligible to join the Queen's Scout Working Party (QSWP) which is a National Scout Active Support Unit in place to support the running of major national Scout Association events. These events are many and varied and the list inevitably alters each year. Priority is given to the national Scouting events, however, there are occasions when we are asked to assist with high-profile non-Scout events. If you would like to know more please visit [www.qswp.org.uk](http://www.qswp.org.uk)





# USING YOUR QUEEN'S SCOUT AWARD

## TELLING THE MEDIA

Now that you have completed your Queen's Scout Award we all need to shout about it. We don't expect you to do it on your own so your local Media Development Managers (MDMs) are there to help you. They will know the best places to get your stories heard and your achievements seen.

Your Media Development Manager will have a press release template and will make direct contact with you to find out about the challenging activities that you have completed to achieve the award.

If you do not know who your Media Development Manager is, speak with your Explorer Scout or Scout Network Leader or Commissioner, who will advise you.



Hard work – Claire Miles has gained the Queen's Scout Award.

## Claire hits high note with the Scouts

A RAYNE teenager has achieved a top Scouting award after four years' hard work.

Claire Miles gained the Queen's Scout Award – the highest training award for youth members of Scouting – after completing a number of hiking, music and leadership challenges during the last four years.

Claire, 19, is a member of 1st Rayne Scout Group and has been Scouting for four years, and a Guide from the age of five.

To gain the award Claire became an active member of the Braintree Scout and Guide Band where she became lead cornet and a music adviser.

She said: "The most challenging part of my award was my expedition and completing it."

Each participant undertakes training and arranges an expedition.

Claire's expedition took her to the Isle of Wight where she completed a 53-mile tour.

The Queen's Scout Award requires high standards of self-discipline, leadership and achievement in activities, interests and community service.

On Sunday Claire will be attending the annual parade of Queen's Scouts to be held on the quadrangle of Windsor Castle.

In the morning she will be put through her paces with a full rehearsal at the barracks and a practice marching session conducted by drill instructors.

The parade is due to be followed by the National Scout Service in St George's Chapel.



## BOOSTING YOUR CV

Achieving your Queen's Scout Award is definitely something you should highlight on your CV. The award is widely recognised and well-regarded by tutors and employers. Including it in your CV demonstrates to a potential employer that you are committed, motivated and possess leadership skills. It will help you stand out from the crowd.

Instead of simply stating 'I have my Queen's Scout Award' on your CV you could write, 'I have successfully completed the highest award in Scouting, the culmination of many years of progressive learning.' This demonstrates the amount of work and commitment entailed.

Don't forget to include it in your personal statement on your UCAS application form.

### SCOUTING PROVIDES A NUMBER OF SKILLS. HERE ARE JUST A FEW PEOPLE WHO HAVE USED IT IN THEIR LIFE.

'I've learned leadership skills and how to work with people from different walks of life, which helps me outside of Scouts too.'

**Colin**

'I'm able to lead a group, be confident, and present to people.'

**Joanna**

'I've got management and people skills - lots of things that employers are looking for.'

**Kevin**

'When you've got Scouting on your CV it demonstrates commitment and loyalty, and shows the fact that you can work as part of a team.'

**Muhammad**



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